



Please attach a copy of your child's **MEDICARE immunisation records** from the Australian Standard Vaccination Program (see reverse side for instructions). This application **WILL NOT BE PROCESSED** without proof of immunisation**.

APPLICATION PAYMENT DETAILS

A Waiting List Fee **must be included** with this application.
Waiting List Fees are **Non-Refundable**.

Cheques/Money Orders to 'Chancery Montessori Preschool' are accepted.
Direct deposit is preferred (please see details below).

BSB: 035-044 Account Number: 171493

Please use your child's name as the reference & complete details below:

- \$75 - Standard Waiting List Fee** OR
 \$25 - Discounted Waiting List Fee* (please refer to criteria to the right)

Transfer date: ____/____/____ Receipt No: _____

OFFICE USE ONLY:

Date of Payment: ____/____/____ Amount Received: \$ _____ Checked SC Initials: _____

* SA MONTESSORI

DISCOUNTED WAITING LIST FEE CRITERIA:

You are eligible for a **\$25** Waiting List fee at Chancery if **any child** in your family:

- Is on the Waiting List at one of our SA Montessori centres and/or,
- Currently attends one of our SA Montessori centres and/or,
- Has previously attended one of our SA Montessori centres.

Please specify your connection below to claim your discounted fee:

Centre Connection	Cedars	Chancery Lane	Jescott	Lilliput	Little Oxford	Rosemont House
On Waiting List	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Current Student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Past Student	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Names of child/ren (as per above): _____

Payment of the \$75 fee to Chancery makes you eligible for the SA Montessori Discounted Fee of \$25 (per centre) when also joining the waiting list of any of our sister centres. Separate Waiting List forms (www.samontessori.com.au) must be completed for each centre of choice and forwarded (with payment and immunisation) **directly** to that centre.

CHILD'S DETAILS

Family name: _____ Given name/s: _____ Date of birth: ____/____/____ Gender: _____

Does your child have additional care needs and/or require medical management? If so, please briefly summarise below:

PARENT/GUARDIAN DETAILS

Family name: _____ Given name/s: _____ Relationship to Child: _____

Mobile Phone: _____ Other Phone: Home Work _____

Postal Address: _____ Suburb: _____

Postcode: _____ Email: _____

I currently have a relationship with SAC: YES: please detail: _____ NO:

ENROLMENT PREFERENCES (Hours of Operation are Mon – Fri: 8:00 am – 6:00 pm)

Preferred Start Date: Month: _____ Year: 20____

Days of Attendance: I can be flexible around vacancies available Full-time (5 days) Specific Days Requested: _____
2 day minimum for Preschool

APPLICATION AGREEMENT

- I wish to apply for a placement at Chancery Lane Montessori Preschool.
- I understand that this application **does not guarantee** an offer of placement.
- I accept that SA Montessori reserves the right to prioritise placements to support families facing exceptional circumstances and/or promote the well-being of the Chancery Lane community.
- I understand that I must apply directly to Centrelink for child care entitlements if I intend to claim them.
- **I have attached a copy of my child's immunisation records** (**unless my child is unborn at the time of this application, in which case I agree to forward these records when they are available).
- I have included the \$75 Fee (or \$25 Discounted SA Montessori Fee). **I understand that this fee is non-refundable.**

Signature: _____

Date: ____/____/____

Please return this form to Chancery Lane Montessori Pre-school:
 21 Chancery Lane, Adelaide 5000, or email to chancerylane@samontessori.com.au

HOW TO OBTAIN MEDICARE IMMUNISATION RECORDS

On 1 July 2019, changes to the *South Australian Public Health Act 2011* (the Act) came into effect, allowing the Chief Public Health Officer to exclude susceptible children from early childhood services in the event of an outbreak or possible outbreak of a vaccine preventable disease.

From **1 January 2020**, the Act requires early childhood services to keep a copy of all immunisation records provided for each child enrolled in or attending that service and for the period of the child's enrolment.

This is because a rapid response is required to prevent the spread of a vaccine preventable disease in an early childhood service, which is why services need to have current immunisation records on site and able to be provided to the Chief Public Health Officer within 24 hours when requested. These are South Australian legislation changes and are not related to the Commonwealth government *No Jab No Pay* legislation.

How do I obtain an immunisation history statement?

Online

You can access and download your immunisation history statement straight away using either:

- > Your **Medicare online account** through myGov
- > **Express Plus Medicare** mobile app (if already set up with MyGov)

Please use the following instructions on how to do this.

<https://www.humanservices.gov.au/individuals/online-help/medicare/getting-your-immunisation-history-statement-using-your-medicare-online-account>

Phone

You may also call the **Australian Immunisation Register** general enquiries line on **1800 653 809** and request a copy of your child's immunisation history statement to be posted to you.

FREQUENTLY ASKED QUESTIONS

Who must supply immunisation records?

Parents or legal guardians must supply approved immunisation records to the early childhood service caring for their child.

What is an approved immunisation record?

For most children, an approved immunisation record will be an extract (downloaded copy) from the Australian Immunisation Register called an immunisation history statement. An immunisation history statement is a record of immunisations given and recorded in the Australian Immunisation Register, as well as any approved exemptions. It contains a statement as to whether or not your child is up-to-date with their immunisations.

Is an immunisation record in my child's Blue Book or letter from my doctor acceptable?

No. Only an immunisation history statement from the Australian Immunisation Register, or a certificate or document approved by the Chief Public Health Officer, is acceptable.

What if my child was born overseas and I only have an overseas record – how do I get immunisation records accepted?

Overseas immunisation records will **not be** accepted by the early childhood service as they are not an approved record. Immunisation records from overseas must be entered onto the Australian Immunisation Register by your doctor/immunisation provider. Once your child's immunisation records have been updated on the Australian Immunisation Register, you can access an immunisation history statement.

What is a current immunisation record?

An immunisation record provided to the early childhood service must be downloaded from the Australian Immunisation Register no earlier than one month prior to a child's enrolment or within the specified age ranges.

More information

Australian Immunisation Register general enquiries line - 1800 653 809

> www.humanservices.gov.au

> www.sahealth.sa.gov.au/immunisation