

General Information

Chancery Lane Montessori Pre-school is for boys and girls aged from 2 and a half to 6 years.

Chancery Lane Montessori Pre-school operates from 8.00am to 6.00pm, Monday to Friday. Full day fees are charged irrespective of whether a child utilises all of the operational hours. The pre-school operates for **50 weeks of the year** closing for 2 weeks over the Christmas and New Year period. A placement must be paid for as a continuous booking for 50 weeks of the year (unless notice to withdraw is given) irrespective of whether the child is absent for any of the operational days. The Pre-school does not operate on Public Holidays however fees still apply.

Chancery Lane Montessori Pre-school is an independently owned pre-school managed by SA Montessori Pre-schools. The centre accepts enrolment from children **irrespective of their current or future association with St Aloysius College**.

Chancery Lane Montessori Pre-school has two pre-school classrooms for children aged from 3 to 5 years. A limited number of spaces are available for children aged between 2 and 3 years who are considered capable, independent and ready to transition into the pre-school classroom. **The number of placements allocated for 2 and-a-half year old children is strictly limited and priority placement is given to children who will turn 3 years within 3 months of enrolment.**

Children can attend for 2 days, 3 days, 4 days or 5 days. Single day attendance may be considered in some special circumstances and should be negotiated separately with the Centre Manager. Half day attendance is not available. Enrolment is accepted as a permanent booking and **fees are required two weeks in advance** (see fees page) to secure the placement. Casual or occasional care is not offered.

All children attending **Chancery Lane Montessori Pre-school** are required to wear a uniform. This is primarily a safety issue for easy identification when the children participate in excursions or visit the St Aloysius College library or extended grounds. The uniform has been specially designed for comfort, durability and easy maintenance and is available through the St Aloysius College Uniform Shop. Parents are advised how to order and collect uniforms once an *Offer of Placement* has been confirmed.

Chancery Lane Montessori Pre-school provides **nutritional snack foods** mid-morning, mid-afternoon and the late afternoon for those children staying after 4.30pm. **Lunch food is not provided** by the centre as it is our experience that children most often prefer food prepared from home which caters to the individual and cultural preference of their family. **Food to be consumed for lunch is therefore provided by each child's parents.** A personalised lunchbox is given to each child enrolling at the centre with a list of suggested healthy foods and an outline of foods that may not be consumed at the pre-school. Children's lunchboxes are stored each day in the kitchen fridges until required.

Prospectus current as at June 2019. Details subject to change. Please contact the centre to confirm up-to-date information.

AT ST ALOYSIUS COLLEGE

21 Chancery Lane
Adelaide SA 5000

T 08 8223 7323
E chancerylane@samontessori.com.au

www.samontessori.com.au

Fee Schedule

SA Montessori uses a payment system called 'Debitsuccess' to collect fees. This system coordinates payment details with the reporting requirements of the Commonwealth Childcare Subsidy system. **It is a condition of enrolment that families agree to participate in this system. It involves a weekly automatic withdrawal of fees from a nominated personal account. Account payments are NOT handled at the Centre.**

Application Fee

\$75 (non-refundable)

This fee must accompany the *Enrolment Application form*. The application fee is for administration purposes and is not refundable.

Enrolment Registration Fee

\$140 (non-refundable)

Following an *Offer of Placement* parents must secure the position with a non-refundable fee of \$140.

Pre-school Fee

\$113 per day

Minimum attendance required is 2 days.

Fees are payable at the conclusion of each week of attendance. Fees apply for 50 weeks of the year for all days booked including public holidays and sick days.

Fees will be charged for all days booked including Public Holidays and days where the child is absent. Sessions cannot be made up if not attended.

Government Child Care Subsidy (CCS)

The **Child Care Subsidy (CCS)** provides assistance to help families with the cost of child care. The CCS replaces the Child Care Benefit and Child Care Rebate.

How does it work? If you are eligible to receive the Child Care Subsidy (CCS), your entitlements will be paid **directly to the service** your child is attending. The service will then deduct CCS from your child's regular fees, leaving you with only a gap to pay for your child's enrolment. Some basic requirements must be satisfied for an individual to be eligible to receive Child Care Subsidy for a child. These include the age of the child (must be 13 or under and not attending secondary school), that the child meets immunisation requirements and that the individual, or their partner, must meet the residency requirements.

How much will I receive? Three things determine a family's level of CCS. (1) A family's annual adjusted **taxable income** will determine the percentage of subsidy they are eligible for. (2) An **activity test** will determine how many hours of subsidised care families can access, up to a maximum of 100 per fortnight. (3) The **type of child care service** will determine the hourly rate cap.

The government has an online estimator to assist you with determining your expected entitlements. Visit the Centrelink website at www.humanservices.gov.au/individuals/centrelink and click '**Payment and Service Finder**'.

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SA MONTESSORI
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